



K.A.S. Drop-off and Pick-Up Procedures

When you drop off and pick up your child(ren) from KAS each day, one of the KAS staff will make himself/herself available. This is intentional and provides a safe environment for students to move between their vehicles and the school. We do this to ensure each student is accounted for 100% of the time, before school starts and after school ends. Below is a description of the procedure we will follow each day. Please see Mr. White if you have any questions or concerns.

Arrival:

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| Before 7:40 | Parents should bring their children to the locked front door to ensure students arrive safely. |
| 7:40-7:55 | KAS Personnel are outside to ensure students safely travel from their vehicles to the locked front door. Students are supervised while seated in the hallway of the school. |
| 7:55 & After | Parents should bring their children to the locked front door to ensure students arrive safely. |

Dismissal:

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| 3:00-3:20 | KAS Personnel are outside to ensure students safely travel from the school to their vehicles. Older students assist younger students. Students waiting for their ride are supervised while seated in the hallway of the school. |
| 3:20 & After | Parents need to come to the locked front door to get their child if their child is not brought out to them. Students waiting for their ride are in one of the classrooms and supervised. |