



Picture Day – April 4, 2024 Ordering Instructions

Lifetouch Studios will be here on April 4th to take Spring individual pictures of each student. Here are some things to keep in mind about picture day and how to order them.

Individual Pictures

What to know:

- Pictures will happen first thing on Thursday, the 4th. Please come prepared.
- Spring picture day gives students an opportunity to dress differently since pictures are not for the yearbook and more for personal use. Everyone will be photographed, but for this session, students will be given the option to change into clothes (church outfit, spring outfit, etc.) before their picture is taken. If this is something you would like your child to take advantage of, please send in the outfit you would like them to wear at the beginning of the day on April 4th. They also can stay in their KAS uniform if they forget a change of clothes or do not want to change.

How to order:

- Attached to this form is your preorder forms (paper & online option information). You are encouraged to preorder BEFORE picture day with the preorder code (picture day ID) provided on the form. This is the **ONLY** time you will receive a paper order form. This is also the only opportunity to pay with cash or check. Please use the attached envelope if you pay with either cash, money order, or check. *Please use exact payment.* Return your order form and payment to the school on the morning of picture day if you did not order online.
- If you preorder on or before picture day, your pictures will be sent to the school for FREE when they are ready.
- If you **DO NOT** preorder before picture day, you will still have the opportunity to order pictures, but there are a few things to keep in mind if you choose this option. You will be sent a picture proof once they are available, but NO order form will be available since the preorder code from the attached form will no longer be valid. Any pictures you want to order after picture day will need to be ordered & purchased online ONLY (no cash or checks will be accepted), AND you will have to pay for all shipping and handling fees so the picture package you ordered can be sent directly to your home.
- There is no obligation to buy.

If you have any questions, please do not hesitate to ask.